



KEEPING YOU ORGANIZED

Poly End Tab Out Guides

ITEM NO: 61960

Clearly mark where folders have been removed from your shelf filing system. Small pocket holds charge-out form indicating file taken, date taken and by whom, while larger pocket temporarily holds full-sized documents to be filed in the folder when it is returned. Available in a variety of colors for easy color-coding.

FEATURES:

- 20 point rigid colored poly stock
- Two transparent soft poly pockets welded to front of guide
- Tab is printed with "OUT" on both sides



Smead End Tab Poly Out Guides, Two-Pocket Style 61960, Center Position Tab, Extra Wide Letter, Red

PRODUCT DETAILS

Item No:	61960
Size:	Extra Wide Letter
Dimensions:	12-3/4" W x 9-1/2" H
Material:	20 point poly
Color:	Red
Tabs:	Center position
Qty Per Box:	50
Qty Per Carton:	250
Special Material:	Archival, Acid Free
Security Features:	Closed Sides
Usage:	Shelf Filing
Stock No:	VET12-OG